



# COME PARTY WITH US!

**Birthday Parties at the Y**

## **AT YOUR PARTY**

Let our party staff take care of you! We will provide all of the party supplies, depending on what package you chose from. Our staff will plan party activities, assist with the set up and clean up, serve any food, and even cut the cake while you sit back and enjoy the party! Feel free to arrive up to 20 minutes prior to your party start time to set up the Celebration Room. Each party will run for 1 hour and 45 minutes (75 minutes in the gym with 30 minutes in the Celebration Room). Please schedule your party at least two weeks in advance. Payment must be paid in full 1 week prior to your party.

## **PARTY PACKAGES**

**For up to 16 children. After 16, each additional child is an extra \$10.**

### **The FUNdamental Package: \$210**

We provide your essential party supplies in any color of your choice, for example orange or green. Supplies included are plates, cups, utensils, napkins, tablecloths, and five balloons. This also includes FIVE large one-topping pizzas and 20 breadsticks from Pizza Hut, as well as 2 gallons of either sweet tea, lemonade, or water.

### **The Birthday Bash Package: \$260**

This package includes all essential party supplies in any theme of your choice, for example Scooby Doo or jungle themed. This also includes FIVE large one-topping pizzas and 20 breadsticks from Pizza Hut, as well as 2 gallons of either sweet tea, lemonade, or water.

### **The Party Animal Package: \$310**

This package includes all essential party supplies in any theme of your choice, PLUS a themed cake. We provide goodie bags and the goodies to go inside in the theme of your choice. This also includes FIVE large one-topping pizzas and 20 breadsticks from Pizza Hut, as well as 2 gallons of either sweet tea, lemonade, or water.

**\*NONMEMBERS WILL HAVE AN ADDITIONAL \$25 FEE\***



# Time to Party!

Birthday Kid's Name: \_\_\_\_\_ Kid's Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_ Kid's Age: \_\_\_\_\_

Date requested: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sat:  1:00-3:00p  3:00-5:00p Sun:  11:00a-1:00p  1:00-3:00p

Approximate Number of Guests: \_\_\_\_\_  Boys  Girls  Both

Chosen Party Package: \_\_\_\_\_ Theme or Color: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Parent's Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

YMCA Member:  Yes  No

Add Bounce House for \$10:  Yes  No | Extra 30 Minutes in Celebration Room for \$20:  Yes  No

### FACILITY RENTAL TERMS AND CONDITIONS (Please initial where indicated to acknowledge agreement)

1. I understand that a Performing Arts Birthday Party date is NOT officially confirmed until a staff member has called to verify that the date and time I have requested is available. \_\_\_\_\_
2. I understand that a **\$50 non-refundable Reservation Deposit** is due at the time of the request and will be applied as a credit to my final balance due. Should I decide to cancel my party, the **Reservation Deposit** is not refundable. \_\_\_\_\_
3. I understand that a **\$50 Celebration Room Security Deposit** is due at the time of the request. Should I decide to cancel my party, this deposit will be refunded within 30 business days. Should my party run longer than scheduled or should there be any damages to the facility, I understand that I will forfeit my **Security Deposit and may be charged additional fees.** \_\_\_\_\_
4. I understand that balance of fees must be paid one week prior to the birthday party. Should I fail to pay the balance due on time, I will forfeit all deposits paid, and my account will be charged. \_\_\_\_\_
5. I understand that illegal substances, alcoholic beverages and tobacco are NOT PERMITTED ON THE YMCA PREMISES. If anyone at my party is caught with any of the above-mentioned substances on the YMCA premises, I understand my party will be shut down and **all fees paid will be forfeited.** \_\_\_\_\_
6. I understand that food/beverages are only permitted in the Celebration Room and not in the Gymnastics Gym. \_\_\_\_\_
7. I understand that I am not permitted to hang any decorations on the walls in the Celebration Room with the exception of using **painters tape.** \_\_\_\_\_
8. I will also let every participant know that a release form must be filled out the day of the party before they can participate in any activity in the gymnasium. \_\_\_\_\_
9. I UNDERSTAND THAT MY **SECURITY DEPOSIT** WILL BE RETURNED WITHIN 30 BUSINESS DAYS (M-F) OF MY PARTY, AS LONG AS I HAVE NOT VIOLATED ANY TERMS OF THIS AGREEMENT. \_\_\_\_\_
10. I understand that supplies will only be provided for up to 16 children, unless the extra children are paid for 1 week prior to the party. \_\_\_\_\_
11. I understand that once the party has exceeded 16 children (excluding infants under the age of 1 year), that each additional child is an additional \$10. \_\_\_\_\_

If you feel that your party staff has done a great job, tips are not expected but greatly appreciated.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

<b>FOR OFFICE USE ONLY:</b> Total Due: \$ _____		Total Guests: _____	
Deposit made: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ _____		Remaining Balance: \$ _____	
Payment Method: _____			
Staff Initials: _____		Date: ____/____/____	